

WESTERN COMPENSATION & BENEFITS CONSULTANTS COMPENSATION ANALYST OPPORTUNITY

For 40 years our Firm has assisted Canadian and international employers with the design, implementation and management of their compensation, employee benefits and related human resources programs. The continued successful growth of our consulting practice has created an opportunity for another compensation professional to join our Vancouver Office.

As a support member on our compensation team, you will be involved in:

- Job analysis and definition;
- Assisting in the design of survey instruments to benchmark cash compensation, benefits, paid time off and employment practices;
- Liaison with survey participant organizations;
- Tabulation and analysis of survey results;
- Assisting with drafting of reports and other client documentation;
- Assisting in research and modeling with respect to salary structures, incentive compensation and benefit plans;
- Performing administrative tasks related to client projects/services, including maintenance of project timetables and effective documentation; and
- Participating in research related to the Firm's services and marketing strategy.

QUALIFICATIONS

- Bachelor degree, preferably in Commerce or Business Administration.

SKILLS & ABILITIES

- Advanced skills in the use of Excel.
- Demonstrated proficiency in the use of Word.
- Analytical skills and ability to research and problem solve.
- Excellent oral and written communication skills.
- Ability to work under pressure, with changing priorities and deadlines.
- A professional demeanor.

WHAT WE OFFER

This is an exciting opportunity for a committed career oriented individual to join a professional firm which has an enviable reputation of consulting excellence, innovation and client satisfaction. Working with a collaborative team the successful candidate will be rewarded with professional and personal growth. We provide fully competitive cash compensation, company-paid group benefits, professional development support and a collegial work environment.